

TRADE FAIR GUIDELINES, RULES & REGULATIONS

GENERAL INFORMATION

1. Organiser

FABTEC INDIA is organised by CODISSIA, Coimbatore District Small Industries Association, Coimbatore - an ISO 9001 organisation in Collaboration with M/s. P. E. Schall GmbH & Co. KG, Germany.

2. Address for Communication

All Communications shall be addressed to :

The Chairman

Fabtec India 2008

CODISSIA TRADE FAIR COMPLEX

G. V. Fair Grounds, Avinashi Road,

Coimbatore 641014, India

Phone : +91 422 2593505, +91 422 2593507

Fax : +91 422 2593506

E-Mail : codissa@vsnl.com, cointec@dataone.in

Web : www.fabtecindia2008.com

3. Venue, Dates & Timings

Fabtec India 2008 will be held from **9th to 13th July 2008** at **CODISSIA TRADE FAIR COMPLEX, Coimbatore, India.**

Business Visitors : 09.30 am to 02.00 pm

Public Visitors : 02.30 pm to 06.00 pm

Exhibitors : 09.00 am to 07.00 pm

4. Facilities and Services

Restaurants & Snack Bar · Public Phone & Fax

First Aid · Seminar Hall · Photocopying

E-Mail & Browsing Centre · Secretarial Services

Information Centre

5. Trade Fair Hall

Trade Fair Halls have heavy duty industrial flooring.

Material Entry openings are 5.4 mtrs. High and 4.6 mtrs. Wide.

Head room in halls is 10.65 mtrs.

The stalls are spaciouly designed in a total area of 10,250 Sq.mtrs

6. Stall Layout and Construction

Back drop and Side panelling to a height of 2.4 mtrs.

Facia with participant name.

Needle punch carpet laid for stalls and Aisles.

Spotlights and one 5 amps. Plug point.

STALL RENTALS, ADDITIONAL SERVICES & CHARGES

1. Basic Stall Rentals

Rs
Per Sq.Mtr.

1 € = 57,72621 Rs (exchange rate 12.11.07)

1.1 Air-Conditioned Hall

Built-up Stalls (one-side-open = base price)	5500
Bare Space (Min 30 sqm)	5000

1.2 Non Air-conditioned hall

Built-up Stalls (one-side-open = base price)	4000
Bare Space (Min 30 sqm)	3500

1.3 Out-door space 3000

1.4 12.36% Service Tax will be charged extra

1.5 Vantage position

Stall charges will be extra for vantage positions colour coded

- iii. For Blue : 25% Extra at the base price
- ii. For Yellow : 15% Extra at the base price
- i. For Green : 10% Extra at the base price

2. Additional Service Charges

2.1 Electrical Power

Single Phase : 220V AC, 50Hz

Three Phase : 415V, 50Hz

Power required by the Exhibitor will be made available at extra cost as follows:

A.

Service Connection Charges	Single Phase/ Three Phase
Upto 10 Kw	Rs. 3000
From 11 Kw upto 20 Kw	Rs. 5000
From 21 Kw upto 50 Kw	Rs. 6000
Above 50 Kw	Rs. 8000
Service Tax 12.36 % Extra	

- The above charges include wiring upto the main switch board provided in the stall and are valid for the requirements received upto **20th June 2008**.
- Additional lighting & power for the same would be charged extra.
- Requirements for any new or additional loads received from 21st June 2008 charges will be extra on the above by 50%.

B.

Cost of Power

On connected load / requested load whichever is higher

Rs. 1200 per Kw + 12.36 % Service Tax Extra

Subject to a minimum of **Rs. 1200**

2.2 Compressed Air - 100 psi

Compressed Air connection will be provided at an extra cost of **Rs. 10,000** per connection + **12.36 % Service Tax Extra**

2.3 Water

Charges per connection
Rs. **10,000** per connection + **12.36 % Service Tax Extra**

2.4 Security

The organisers will provide round the clock service for the general surveillance of the Trade Fair Complex. If required, exclusive security guards can be provided at extra charges during installation and removal of exhibits.

2.5 Exhibits Handling

The services of Cranes and Forklifts through authorised contractors will be available at extra cost. This cost has to be settled directly with the contractor.

3. Service Tax / TDS Deductions

3.1 Any additional taxes and increase in service tax etc. will be charged extra as applicable on the date of exhibition.

3.2 For rentals up to Rs. 1,20,000/-, as per section 194 - I of IT Act, TDS is not applicable. For payment of stall charges above Rs. 1,20,000/-, TDS deductions need not be made since TDS exemption certificate will be provided on request.

4. Application for Participation

The exhibitor must make application on enclosed Stall Reservation Form A, which involves acceptance of Trade Fair Rules & regulations.

Last Date for receipt of Application is 30th May 2008.

5. Payments

5.1 All Payments towards any charges should be made by **A/c Payee Demand Draft payable at Coimbatore in favour of FABTEC INDIA 2008.**

5.2 Full Payment on Stall rentals and 100% for all additional service charges should be made along with application form.

5.3 No application will be entertained without payment.

GUIDELINES

1. Stall Allotment

The allotment of stalls will be made strictly on First come - First served basis and will be decided by the Organisers.

2. Cancellation

Cancellation of participation is not permitted after allotment of the stall and no refund will be made.

3. Transport documents

Participants shall take care to see that the transport documents of exhibits are full and complete to satisfy the statutory requirements of sales tax, central excise and customs to avoid any difficulties en route. The exhibits should be consigned in the name of the participants themselves or their local agents and not in the name of the Organisers.

4. Entry of Exhibits

- Exhibitor registration and Entry of Exhibits will be permitted only **after making 100% payment for all charges from 3rd July 08.**
- Exhibit Entry **gate will be closed by 06.00 pm on 7th July 2008** and thereafter no exhibits will be allowed inside
- Exhibits arrived after **06.00 pm on 7th July 2008** will be allowed inside only after **07.00 pm on 9th July 2008 and the decision of the organisers with regard to entry shall be final.**

5. Exhibits In - Exhibits Out

Authorised representatives of the Exhibitor should be present at the time of entry of exhibits at the venue.

5.1 Installation of Exhibits

The exhibitors can begin installation of exhibits from **3rd July 2008**

5.2 Removal of Exhibits

After 10 am on 14th July 2008 and should be completed before 17th July 2008. Delayed removal will attract space rent.

6. Seminar Halls - Air-conditioned

Halls are available at extra charges. Opportunity to market your Product and Technology. Promoters can have their video, audio presentation and technical talk. Halls are booked on First come First served basis. For more details contact FABTEC INDIA 2008 office.

7. Fair Directory

The organisers will release a Fair directory with the following informations

- Name and Addresses of all exhibitors
- List of products exhibited
- Layout Plan showing positions of stalls.

For advertisement in the Fair Directory, contact FABTEC INDIA 2008 office.

8. Insurance

All the participants are advised to arrange for comprehensive insurance cover for their exhibits at their own cost. Assistance for the above will be extended on request.

9. Sales

Sale of any product in the Fair premises is subject to the rules & regulations of the Government of Tamil Nadu and the Government of India as the case may be.

10. Exhibitor Entry Passes

Each exhibitor shall receive two free exhibitor entry passes for stalls upto 16 sq.mtrs. One additional free pass shall be issued for each additional 10 sq.mtrs. Additional passes can be obtained at extra cost.

Invitee Business Visitor Passes would be provided for mailing to their business prospects.

Vehicle Identification Stickers will be issued for parking the vehicles in the parking area.

There are strict parking restrictions around the venue.

11. Advertising in Fair Venue

1. Printed matter and advertising material may be displayed/ distributed only in the stall and not in the hall gangways or outside the exhibition hall.
2. Moving, acoustic advertising, music, dance and any such performances are prohibited. The organisers shall be entitled to intervene and discontinue or remove the equipment/restrict the show in case of disturbance.

12. Force Majeure

Under the conditions of Force Majeure, which also include strike bandh, natural calamities and other events and decisions beyond the control of the organisers; the organisers are entitled to alter the dates, duration or cancellation of the entire fair. In the event of cancellation of the fair the participation charges will be refunded after deduction of the costs already incurred by the organisers.

13. Limit of Liability

The organisers are not liable in any form for any loss or damage to Exhibitors property at the exhibition site or injury to their personnel and visitors.

14. General

1. The participant shall use the space only for exhibition purpose & not for cooking, staying or washing.

2. The decision of the Chairman, FABTEC INDIA 2008 will be final and binding in regard to change in layout and enforcement of these rules & regulations as laid down by the organisers.

15. Jurisdiction

All disputes are subject to Coimbatore Jurisdiction